

**INDIVIDUAL CABINET MEMBER DECISION-MAKING  
RECORD OF DECISION**

**PART A**

<b>DETAILS OF REPORT</b> <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
<b>Title of report</b>	Discretionary Rate Relief Policy 2018-19
<b>Decision-maker</b>	Cabinet Member for Finance, Modernisation and Performance
<b>Earliest date when decision can be taken</b>	12 April 2018
<b>Key decision – Yes/No?</b>	Yes
<b>Date published on forward plan</b>	3 April 2018 (General Exception)
<b>Date sent to cabinet member</b>	29 March 2018
<b>Recommendation</b>	1. That the 2018-19 discretionary relief policy for revaluation relief set out within Appendix 1 be agreed by the Cabinet Member for Finance, Modernisation and Performance.

<b>ORIGINATING AUTHOR'S DETAILS</b> <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
<b>Lead officer (Name and job title)</b>	Duncan Whitfield, Strategic Director of Finance and Governance
<b>Report author (Name and job title)</b>	Dominic Cain, Director of Exchequer
<b>Contact Number</b>	020 7525 0636

**PART B**

*(Cabinet member to complete this section)*

**DECISION(S)**

As set out above

**REASONS FOR DECISION**

As set out in report

**ALTERNATIVE OPTIONS  
CONSIDERED**

As set out in report

**REPRESENTATIONS RECEIVED**

None

**ADDITIONAL ADVICE RECEIVED**

None

**ANY INTERESTS DECLARED**

*Note: If the decision-maker has a disclosable pecuniary interest in the matter the report must be referred to the full cabinet for decision.*

*Where a cabinet member may discharge a function alone and becomes aware of a disclosable pecuniary interest in a matter being dealt with or to be dealt with by her/him, the cabinet member must notify the monitoring officer of the interest within 28 days and must not take any steps or further steps in the matter.*

*If a member is unsure as to whether an interest is a disclosable pecuniary interest they should contact the governance team for advice.*

None

**DECLARATION**

I approve/~~reject~~ the recommendations set out in the report.\*

or

I ~~approved~~ an alternative course of action set out in Part B.\*

or

I ~~have referred~~ this matter to the Full Cabinet for decision.\*

(\* - Please delete as appropriate)

Cllr Fiona

Signed.....  
Colley

Digitally signed by Cllr Fiona Colley  
DN: cn=Cllr Fiona Colley, o=Southwark Council,  
ou=Cabinet,  
email=fiona.colley@southwark.gov.uk, c=GB  
Date: 2016.04.17 11:51:03 +01:00

Dated.....

Cabinet Member

Please return completed hard copy of the form to Constitutional Team, 160 Tooley Street, PO BOX 64529, London, SE1P 5LX – tel: 020 7525 7225 fax: 020 7525 5485.

**Seeking advice**

You should seek advice from the relevant officer on a number of occasions:

- (a) If you wish to consider alternative options
- (b) If you are considering rejecting the proposals

Otherwise it is at your discretion when you should seek further advice and you should do so when you consider it appropriate.